

Calm the Chaos Assistant House Reset Checklist

Choose the tasks you would like us to concentrate on during this house reset service. Please rate them as the priority you want us to work through. After checking the service needed, place a 1, 2, 3 etc before each check box selected.

Please have this list back to us 24hrs before scheduled service via email or text. Please include pictures for larger projects, or projects that may include bin organization.

Kitchen & Pantry.

- ☐ Declutter and organize pantry
- ☐ Sort and organize fridge and freezer
- ☐ Tidy and systemize Tupperware drawers
- ☐ Refresh the junk drawer
- ☐ Tidy coffee/tea station
- ☐ Toss expired food and refill snack/condense containers
- ☐ Other: _____
- ☐ Wipe down and reline pantry shelves
- ☐ Wipe down kitchen cupboards
- ☐ Clean and organize under the kitchen sink
- ☐ Reorganize spices and label if needed
- ☐ Declutter countertop clutter

Bathroom(s) *Specific one: _____

- ☐ Organize under-sink cabinets
- ☐ Refold and neatly store towels and linens
- ☐ Reset guest bathroom for company
- ☐ Purge expired products and medications
- ☐ Refill soap, toilet paper, and other essentials
- ☐ Other: _____

Bedroom(s) *Specific one: _____

- ☐ Declutter nightstands and dressers
- ☐ Reset kids' drawers with seasonal clothing
- ☐ Tidy and rotate toys/books in kids' rooms
- ☐ Other: _____
- ☐ Fold and organize clothes and drawers
- ☐ Create a calm bedside area
- ☐ Change bedding

Closet(s) *Specific one: _____

- ☐ Purge old or unworn clothing
- ☐ Create seasonal wardrobe systems
- ☐ Other: _____
- ☐ Organize shoes and accessories
- ☐ Reorganize linen closets

Laundry Room

- ☐ Tidy and sort detergents/supplies
- ☐ Label or relabel storage bins/shelves
- ☐ Other: _____
- ☐ Reorganize laundry baskets and workflow
- ☐ Fold and put away backlog of clean laundry

Living/Family Room

- ☐ Reset toy bins or play areas
- ☐ Declutter coffee table and surfaces
- ☐ Fold blankets, fluff pillows & remove pet hair from couch
- ☐ Re-style open shelving or decor
- ☐ Tidy shelves, books, and media
- ☐ De-pill cushions/fabric treatment on couch
- ☐ Other: _____

Entryway/Mudroom

- ☐ Reset shoe and coat storage
- ☐ Organize seasonal items
- ☐ Clear out cluttered bins or hooks
- ☐ Other: _____

Playroom

- ☐ Declutter broken or unused toys
- ☐ Create labeled bins by category
- ☐ Tidy and reset reading nook
- ☐ Set up a toy library system
- ☐ Rotate toys to create new play interest
- ☐ Organize arts and crafts station
- ☐ Wipe down toy bins and surfaces
- ☐ Other: _____

Garage

- ☐ Clear out and sweep garage floor
- ☐ Set up labeled bins or totes
- ☐ Mount wall hooks or shelving (if provided)
- ☐ Create access system for frequently used items
- ☐ Other: _____
- ☐ Sort tools, sports gear, and seasonal items
- ☐ Organize recycling and garbage zones
- ☐ Purge broken or unused items

Storage/Utility Areas

- ☐ Tidy storage rooms or basements
- ☐ Reorganize shelving or utility closets
- ☐ Sort and label seasonal bins
- ☐ Other: _____

Paperwork & Miscellaneous

- ☐ Sort and file paperwork piles
- ☐ Organize school or activity paperwork
- ☐ Set up command centers or drop zones
- ☐ Other: _____

Bonus Tasks

- ☐ Swap seasonal decor
- ☐ Prep donation bags and schedule drop-off
- ☐ Reset guest room before visitors
- ☐ Unbox and organize recent online orders
- ☐ Help plan or prep for upcoming event
- ☐ Other: _____

Other

- ☐ _____

